

Banks Township Board Regular Meeting
March 21, 1994

held at the Banks Township Hall, Ellsworth, Michigan

1. The meeting was called to order by the Supervisor Daniel Wieland at 7:30 PM. Board members present included Supervisor Wieland, Clerk Donna Heeres, Treasurer Jacob Veenstra, Trustees Peter VanderArk and Gary Strange. Also Rod Courtright, Larry Essenberg, Jerry Tornga, Jack Tornga, John Hastings.
2. The minutes of the February regular meeting were read. MOTION Strange, Veenstra, CARRIED to approve the minutes as presented. The minutes of the February special meeting were read. MOTION Wieland, VanderArk, CARRIED to approve the minutes as presented.
3. The Treasurer's Report of Incomes and Balances was given. General Fund: \$203,107.18; Fire Fund: \$63,067.17; Vehicle Fund: \$12,153.00; Liquor Fund: \$2,565.96; Grand Total: \$280,893.31.
4. Public Comment: Jerry & Jack Tornga questioned the Board re: the Blight Ordinance, when & how adopted and commented on the possibility of repeal.
5. Rod Courtright of MSU Cooperative Extension Service presented the results of the recent survey of Township property owners and the areas of major concern of the respondents. Joint meeting with Norwood and Marion Planning Commissions set for March 23 at 7:30 PM in Ellsworth.
6. The meeting was recessed for Budget Hearings. The Budget Hearing was convened at 8:35 PM. The Budgets for the General, Vehicle and Liquor Funds were presented and questions answered. The Public Hearing was adjourned at 8:45 PM.
7. MOTION Wieland, Strange, CARRIED to adopt the General Fund Budget as presented. MOTION Wieland, Strange, CARRIED to adopt the Vehicle Fund Budget as presented. MOTION Strange, Wieland, CARRIED to adopt the Liquor Fund Budget as presented. MOTION Strange, Veenstra, CARRIED to adopt the Fire Budget as presented at the February Public Hearing.
8. Fire Board: Minutes of the March meeting were reviewed. Discussion on HazMat Response Team membership and need for a "Spiller Pays" Ordinance. MOTION Wieland, VanderArk, CARRIED to accept the minutes, Hold on Joining HazMat Team until can adopt a "Spiller Pays" ordinance, Purchase a pulse oximeter for the Atwood unit for \$695, Computer Chips for additional 4MB RAM for \$160, Fire Soft Equipment and Manager software for \$386. Mark & Nancy Stoel have requested to serve on Rescue runs. Nancy is an EMT with Eastport ambulance, Mark will soon write the EMT test and is also with the Eastport

ambulance. MOTION Strange, VanderArk, CARRIED to accept them as Rescue personnel pending passing of the EMT test. Chief Larry Essenberg reported that Charlie Warner fell on ice while on a Rescue run on March 12 and injured his ribs. Did not seek medical treatment until this week. Will need to follow up and report to Work Comp carrier depending on medical reports. Chief reported that a DNR ban on open burns will be in effect April 15 thru May 16, 1994. Requests authorization to advertise this ban. Board approves. Learned of damage to a fire coat during a mutual aid run in East Jordan. Will send to insurance company.

9. Supervisor's Report: Proposal for a 486/50DX computer for the assessing duties was presented. MOTION Wieland, Strange, CARRIED to purchase from NU-Way Computers for \$1940. Board of Review handled 40 complaints and 12 letters. 985 Assessment change notices were sent.

10. Zoning: Strange reported that Planning Commission is working on a Cluster Housing Ordinance and requested permission to contact Attorney to review before going further. Requested that it be defined specifically as an alternative to current zoning. MOTION Wieland, Veenstra, CARRIED to allow Planning Commission to send to Attorney Young for review and preparation of documents for Public Hearing.

11. Clerk's Report: Audit: MOTION Heeres, Strange, CARRIED to retain Baird, Cotter & Bishop to perform the bi-annual audit. Contract with Bolser-Foerster Construction for the Township Hall Window project was reviewed and signed. MOTION Wieland, VanderArk, CARRIED to approve the Summer Tax Collection Agreement with Ellsworth Community Schools for \$2.50 per parcel. Public Hearing on Bed & Breakfast by Dorothy Jones was held by the Planning Commission. Approved with following provisions: must follow all Health Dept. regulations, have 2 units maximum, no parking on the road.

12. Cemetery: VanderArk reported markers in Antrim City Cemetery need restoring. Jim Wilhelm has volunteered to help Pete with the restoration of markers and installation of siding on the storage building. Board approved of this.

13. Budget Amendments: MOTION Heeres, Strange, CARRIED to amend the budgets and make transfers as follows: Liquor Fund: Transfer \$350 as budgeted to the General Fund for Administrative Fees, increase State Revenue Sharing by \$100 to \$900, reduce expense for Inspector Fees by \$400 to \$600. Vehicle Fund: Increase sale of vehicle by \$400 to 400, reduce appropriation by \$3000 to \$0, transfer interest from General Fund \$350. Fire Dept.: increase Prop Taxes by \$5450 to \$71,000, South Arm Fire Protection by \$150 to \$400, transfer interest of \$1000 from General Fund, increase Misc. income by \$250 to \$250, Insurance recovery to \$288, increase Meetings

expense by \$755 to \$5255, reduce Equipment to \$6765, reduce Telephone to \$2100, reduce Travel/Expense to \$3750, reduce Prop Insurance to \$5350, reduce Work Comp to \$650, reduce Misc to \$750, add State Charge Backs to \$550, reduce Tax Tribunal to \$350, increase Buildings to \$6450, increase Repairs to \$8900, reduce Gas to \$1000, reduce transfer to Vehicle Acct \$0, reduce Atwood Construction to \$0. General Fund: increase Prop Tax to \$35,400, increase PTAF to \$17,400, increase Late Fees to \$600, reduce Zoning to \$600, increase State Revenues to \$60,000, increase Cemetery to \$640, add Atwood Cemetery Maintenance. \$595, increase interest to \$6300, increase Rental Income to \$2400, add Sale of Old Ellsworth Fire Hall \$2600, increase Misc to \$670, increase Township Board to \$3850, reduce Supervisor Expenses to \$605, increase Elections to \$1525, reduce Assessor Expenses to \$500, increase Attorney to \$2325, increase Clerk to \$7525, increase Treasurer Expenses to \$1200, reduce Computers to \$3200, increase Township Hall to \$26,100, reduce Cemeteries to \$6100, increase Clean Up Day to \$10,000, increase Roads to \$750, increase Atwood Street Lights to \$1610, reduce Ambulance to \$1001, increase Rescue to \$8100, reduce Fire Board to \$40, increase Medicare/Social Security to \$3000, reduce Prop Ins. to \$1600, Work Comp to \$1000, increase Misc to \$9350, add State Charge Backs \$550.

14. Bills represented by the attached list were presented for approval for payment. MOTION Wieland, VanderArk, CARRIED to pay the bills as presented.

15. The meeting was adjourned at 10:40 PM.

Respectfully submitted,

Donna L. Heeres

Donna L. Heeres, Clerk

DISBURSEMENT ID NUMBER	PAYMENT DATE	VENDOR	MEMO	AMOUNT
438	3-21-94	Antrim Co. Clerk's Office	Assessment Change Notices Pstg	\$285.94
441	3-21-94	Antrim Co. Clerk's Office	Data Processing	\$101.67
471	3-21-94	BS & A Software	Assessing Software Support	\$300.00
434	3-21-94	Banks Twp Fire Fighters	FD Training Tom, Alvin, Brad	\$108.00
446	3-21-94	Cindy Ruis	Election 3/15	\$26.00
458	3-21-94	Consumers Power Company	FD & Twp Hall Electricity	\$202.28
465	3-21-94	Daniel J. Wieland	Sup/Assess Sal, Expenses	\$954.50
462	3-21-94	Donald Connell	Bd of Rev 2.5, Mtg, Mileage	\$180.00
451	3-21-94	Donna L. Heeres	Election 3/15	\$217.04
466	3-21-94	Donna L. Heeres	Clerk Salary	\$500.23
470	3-21-94	Doris Pearl	Zoning Administrator Salary	\$380.94
461	3-21-94	Ellsworth Farmer Exchange	Twp Hall Heat, FD Heat, Gas, Etc	\$1,776.91
440	3-21-94	Ellsworth Hardware Co.	Twp Hall Mop Bucket, FD Misc.	\$128.47
432	3-21-94	FMB Northwestern Bank	941 Payment March 1994	\$552.74
442	3-21-94	Foerster Bolser Construct	Twp Hall Upstairs Window Proj.	\$15,500.00
460	3-21-94	GTE North	Telephones	\$199.33
463	3-21-94	Gary Rubingh	Bd of Rev 2.5 days	\$105.00
469	3-21-94	Gary Strange	Trustee Salary	\$369.40
445	3-21-94	Ida Drenth	Election 3/15	\$52.00
447	3-21-94	Isabel Peterson	Election 3/15	\$56.00
467	3-21-94	Jacob Veenstra	Treasurer Salary	\$654.14
449	3-21-94	Jeanette Numa	Election 3/15	\$52.00
452	3-21-94	John Hastings	FD Pstg, Gloves, Janitor Sal.	\$250.06
448	3-21-94	Joni Wieland	Election 3/15	\$52.00
443	3-21-94	Kathy Ruis	Election 3/15	\$56.00
464	3-21-94	Leonard Strange	Bd of Rev 2 days	\$80.00
439	3-21-94	MI Assn of Cemeteries	Cemetery Assn. Membership	\$20.00
453	3-21-94	MSU Extension	15 Zoning Books	\$30.00
473	3-21-94	Michigan Townships Assn.	Treasurers Three Day Training	\$225.00
435	3-21-94	Milan Plsek	FD Garage Door Opener +Install	\$468.00
436	3-21-94	Motorola Inc.	FD Service Agreement 2/15/94-95	\$1,935.00
457	3-21-94	Northern Fire & Safety	FD Exting Refill	\$20.45
472	3-21-94	Nu-Way Computer	Excell Premio 486/50 Computer	\$1,940.00
468	3-21-94	Peter J. VanderArk	Trustee Salary	\$277.05
437	3-21-94	Quest/Mt. View Mfg. Inc.	FD 1 Yellow Fire Coat	\$222.00
455	3-21-94	Shooks Market	Twp Hall Supplies	\$151.50
450	3-21-94	Theola Elzinga	Election 3/15	\$52.00
454	3-21-94	Top O' Michigan REA	Atwood Street Lights	\$95.76
459	3-21-94	UpNorth Publications, Inc	Adv Fire Budget Hearing	\$12.45
456	3-21-94	Waste Management of N MI	Twp Hall Dumpster	\$44.00
444	3-21-94	Wilma Bolhuis	Election 3/15	\$52.00
433	3-21-94	Work Horse Software	Payroll, Voters Maint. Contract	\$400.00
SUBTOTAL - ACTUAL CHECKS				\$29,085.86

431	2-21-94	Okey Peterson	PC & ZBA mtg for 1993 (3)	\$60.00
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NOTE: [MANUAL CHECK - # 03574]

SUBTOTAL - MANUAL CHECKS				\$60.00
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GRAND TOTAL - ALL CHECKS				\$29,145.86
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DISBURSEMENT ID NUMBER	PAYMENT DATE	VENDOR	MEMO	AMOUNT
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TOTAL EXPENDITURES FROM FUND # 101 - General Fund \$25,071.91

TOTAL EXPENDITURES FROM FUND # 206 - Fire Dept Fund \$4,073.95

03-29-94 01:36 p.m.

CHECK PRINT REPORT (QUICK LIST)

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DISBURSEMENT ID NUMBER	PAYMENT DATE	VENDOR	MEMO	AMOUNT
474	3-29-94	Internal Revenue Service	941 Payment-Balance of 1/94 NOTE: [MANUAL CHECK - # 03575]	\$221.86
SUBTOTAL - MANUAL CHECKS				=====
				\$221.86
GRAND TOTAL - ALL CHECKS				=====
				\$221.86
TOTAL EXPENDITURES FROM FUND # 101 - General Fund				\$221.86