

Banks Township Board Meeting

Monday October 21, 2013

1. The meeting was called to order at 7 P.M. by Supervisor Thomas Mann. Present were Supervisor Mann, Clerk Donna Heeres, Trustee David Rasmussen, Trustee Tom Cooper. Absent: Treasurer Katy Postmus. Also present: Andy Veenstra, Kevin Russell, Jerroll Drenth, Jerry Rasmussen, Jarris Rubingh, Mark Groenink, and Gail Denny. Jim Postmus arrived at 7:15 PM. Supervisor Mann led the Pledge of Allegiance and gave the Invocation.
2. **Public comment:** Kevin Russell, owner of Preferred Waste 2, addressed the Board, asking for consideration of his firm for the annual clean up day contract on May 10. He was asked to prepare a written contract for the Board's consideration.
3. **Public comment:** Jarris Rubingh, president of Antrim County Farm Bureau, addressed the Board, announcing the plans of the Ellsworth Farmers Exchange to keep the 100+ year old scales for a display. He reported harvest is well above average locally as is the rainfall. He met with the sheriff and prosecutor regarding the horse seizure issue. He presented a letter of opposition to a millage for an ambulance authority.
4. **Public comment:** Jerroll Drenth, Antrim County Commissioner for District One, reported on the budget process for the county; the Board of Commissioners has cut the shortfall from over \$2 million to \$1.1 million and plans to use the Gas & Oil Lease Reserve Fund and Tax Payment Fund to make up this deficit. The Board of Commissioners has turned down the use of drones at the County's airport.
5. **Roads:** Lakeshore Drive: A letter from Burt Thompson, manager of the Antrim County Road Commission, stating that the best solution for the problems of this road is to reconstruct it with proper ditching and paving. Cost estimate to prep for paving is \$150,000. Commissioner Drenth stated, based upon his experience, there IS a difference in Afton Stone, depending upon what part of the quarry it comes from. He suggested consideration might be given to placing a 2-3" layer of 22A in a path 10-12 ft wide down the middle of the road and grade it into the Afton Stone so the sand could absorb some of the moisture. His best guesstimate would be \$8-15,000. Essex Road: the gravel on the inside corner is spreading out onto the pavement due to vehicles cutting the corner and going too fast around it. It was noted that the work done on the corner was done with County Road Commission Funds. MOTION Mann, seconded by Heeres to pay the ACRC for the work done on Dennis Road. MOTION CARRIED.
6. The **minutes** of the September Regular Board meeting were reviewed. MOTION Mann, seconded by Rasmussen, CARRIED to approve the minutes as presented.
7. **Fire Department:** Chief Groenink reported the radios have been reprogrammed again. Douglass Safety Systems has recently recertified the Air Packs. The telephone at the Ellsworth Station is still not working. Adam VanStedum has resigned from the department for personal reasons. Kelcie Drenth has relocated to Alabama to continue her education. Currently, there are 22 members of the department. The Ellsworth Station lights need repairs or replacement. MOTION Mann, seconded by Heeres, to obtain written proposals for replacing/retrofit/upgrades to the Ellsworth Fire Hall from local contractors and determine if Energy Optimization grants may be available for this work.
8. The **treasurer's report** of incomes and balances was given. General Fund Balance: \$145,891.43 with \$240,000 due from the Fire Fund; Fire Fund Balance: \$49,939.68; Roads Fund Balance: \$23,739.71 Vehicle Fund Balance: \$30,000.34; Liquor Fund Balance: \$1,641.81; Grand Total: \$251,212.97.
9. **Bills** represented by the attached list were presented for approval for payment. MOTION Mann, seconded by Cooper to pay the bills as presented.
10. **Township Hall Advertising:** MOTION Heeres, seconded by Rasmussen to place an ad in the Phone Guide for \$135 and in the Charlevoix County News for 1/8 page for \$149 to advertise township hall availability for receptions, etc. MOTION CARRIED.

11. **Zoning Administrator Report:** ZA Andy Veenstra reported 3 permits were issued in the past month for two new homes and a cabin addition and remodel. More complaints were filed on a motorhome parked on North Brinkers Road on a gravel pad.

12. **Ambulance Authority:** Re-Chassis work on an ambulance vehicle will be financed through Charlevoix State Bank on a 4 year loan at 2.5% interest. Next meeting is scheduled for November 20 to continue work on the Articles of Incorporation. The August Primary Ballot (2014) will include a proposition to be a part of the Authority.

13. **Township Hall:** Jerry Rasmussen recommended refunding only part of security deposit on a recent rental due to the condition of the building when they vacated it. MOTION Heeres, seconded by Rasmussen, to withhold \$150 and refund \$100 of the security deposit to this renter and send with a letter of explanation to the renter. MOTION CARRIED. Snowplowing: Clerk will solicit bids for snowplowing at township hall, fire halls and cemetery vault building. Mortar work at the hall: Trustee David Rasmussen met with mortar contractor and pointed out the unsatisfactory appearance of the building. The new mortar does not match itself or the old. The lentils over the windows are already rusting and there is paint overspray on some stones. Also, acid marks on some stones. It is not the job that we wanted. MOTION Mann, seconded by Rasmussen, to seek legal counsel for advice on how to proceed. MOTION CARRIED.

14. **Correspondence:** Letter from Michigan Dept of Treasury with approval of Qualifying Statement that was submitted. Letter received regarding a bill in the Michigan House, introduced by State Rep Greg MacMaster to rename seven miles of I-75 to honor Michigan's veterans. Letter was received requesting a Banks Township representative on committee for non-motorized trail from Traverse City to Charlevoix. Letter was received regarding scrap tire cleanup grant programs available. Notice of ACNA meeting held Wednesday, October 9 @ 7 PM. Sheriff's report of 911 calls was shared. Letter from APWireless regarding cellular towers lease agreements was received.

15. **Legal Matters: American Tower:** Attorney is continuing to gather info and is in communication with American Tower representatives in an effort to resolve this case. **Park:** Attorney is drafting new affidavits for Clerk & Treasurer to sign.

16. **Cemeteries/Park:** The tractors are being serviced as directed at Work 'n Play Shop. The park outhouse has been cleaned and locked. Leaves are being cleaned up.

17. **MTA Conference:** Educational conference will be held north of Grand Rapids for the first time ever! It will be at the Grand Traverse Resort in Acme beginning January 28-31. The MTA County Chapter will host a hospitality room each day/evening and will share a double booth in the exhibit hall with Grand Traverse County.

18. **Municipal Insurance:** Discussion regarding renewal of insurance was held.

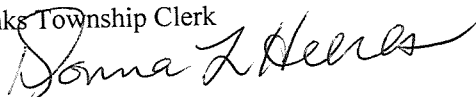
19. **Financial Software:** Clerk presented a proposal for purchase of software from Banyon Data Systems for accounting and payroll. The Village of Ellsworth has approved this purchase in addition to Utility Billing Software. MOTION Mann, seconded by Cooper, to purchase the software at a cost of \$4230 to each entity. (UB is additional) This amount includes software, support and training.

20. **Public comment:** Gail Denny stated she was attending tonight to "stay in touch with what is going on" in the community. Jarris Rubingh asked about getting a stop sign installed. He was directed to the ACRC.

21. Next meeting will be held on **Monday, November 18 @ 7:00 PM.**

22. The meeting was adjourned at 9:55 P.M.

Respectfully submitted,
Donna L. Heeres
Banks Township Clerk



10/22/2013 1:03:46

Banks Township
Check Register for October 2013

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Chk #	Date		Account Number	Amount
7365	10/16/2013	24/7 Sewer & Drain Twp Hall drains scop	101-265-95500	295.00
7366	10/16/2013	A D Assessing, Inc. Assessor Contract	101-173-70100	1,533.33
7367	10/16/2013	Airgas USA, LLC FD Air cylinder rent	Several Accounts	183.14
7368	10/16/2013	Andrew Veenstra ZA Mileage 227x .565	101-410-95500	128.25
7369	10/16/2013	Antrim County Treas Computer Services &	Several Accounts	108.71
7370	10/16/2013	Charter Communicati Internet,Phone,Fax,	Several Accounts	197.31
7371	10/16/2013	Consumers Energy Twp Hall,BankBdlg,F	Several Accounts	505.00
7372	10/21/2013	David L. Heeres Twp Hall Mens' Room	101-265-72600	438.91
7373	10/21/2013	Donna L. Heeres Postage,Twp Hall sup	Several Accounts	69.80
7374	10/21/2013	East Jordan True Va Cem & Park Supplies	Several Accounts	52.10
7375	10/16/2013	Ellsworth Farmers E FD Gas & Diesel	Several Accounts	101.12
7376	10/16/2013	Great Lakes Energy FD & Atwood Str Ligh	Several Accounts	317.50
7377	10/16/2013	Heeres Excavating, Antrim City Cem Grad	101-276-95500	125.00
7378	10/21/2013	James Postmus Twp Office: Move Fil	101-101-95400	120.00
7379	10/21/2013	Janet Rasmussen Twp Hall Cleaning Su	101-265-95500	115.67
7380	10/21/2013	JKW Salvage Clean Up Day Expense	Several Accounts	680.00
7381	10/16/2013	Jordan Valley Septi Twp Park Pumpout	101-751-95500	50.00
7382	10/21/2013	M.C. Planning & Des Planning Services	Several Accounts	631.64
7383	10/16/2013	Northern Fire & Saf FD SCBA test & repai	Several Accounts	199.00
7384	10/16/2013	Northern Michigan R Wedding Guide Adv	101-265-95500	132.00
7385	10/16/2013	OTEC FD Radio Programming	Several Accounts	175.00
7386	10/21/2013	U.S. Postal Service Treas Stamped Envelo	101-253-95500	286.55
7387	10/16/2013	Valley City Linen Twp Hall Towels, TPa	101-265-95500	76.90
7388	10/16/2013	Young, Graham, Else Attorney Fees	Several Accounts	1,131.00
7389	10/22/2013	Clayton Shepard Partial Return of De	101-400-66700	100.00
99998	10/31/2013	Priority Health Nov PremiumW/H in Oc	Several Accounts	1,308.04
99999	10/31/2013	EFTPS 941 Payment Oct 3rd	Several Accounts	1,607.42
		Net cash for fund 101		-10,016.21
		Net cash for fund 204		-1.30
		Net cash for fund 206		-650.88
		Total		-10,668.39